

Staff room:

Kent or Mrs Hardcastle.

It may be appropriate for you to spend time in the staff room. If this is the case, please ensure you are professional and respect the environment you are in.

· Supervision:

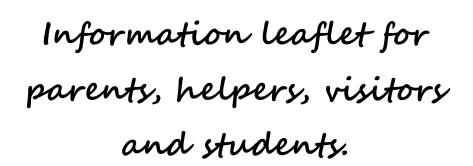
Please ensure you are not in a classroom or room on your own with a child or children. Your supervision is safe in open school areas e.g. outside classrooms, classrooms with teachers, playground and hall. Please do not support children changing or in the toilets – always call for a member of school staff and reassure the child you will do that.

· First Aid:

Children needing first aid will have this administered by Mrs Dilly or school staff including Lunch Time Supervisors who have all had appropriate training.

· Physical contact:

We are a very caring school but it is recommended that physical contact is kept to a minimum.



Our school holds the safety and happiness of our children at the heart of all that we do. Please read this leaflet carefully so that you understand our ethos and continue the quality of care.



All members of staff are always available to discuss any concerns you have. These concerns may be based on conversations you have had/heard or behaviours you have seen/discussed.

Please DO LISTEN, but DO NOT ASK QUESTIONS or promise confidentiality.

A helpful statement if there is a disclosure is:

"Thank you for telling me. I may need to talk to someone else who can help."

These issues can happen to children anywhere at any time, and in our school.

If you are helping on a regular basis, please read the following documents which we can make available:

- Stonelow Junior School Safeguarding Policy
- Keeping Children Safe in Education (Part 1)
- Stonelow Junior School Behaviour Policy